

CPIC SUMMER FELLOWSHIP PROGRAM APPLICATION

Summer 2018

~~~ INSTRUCTIONS TO APPLICANTS ~~~

Applicants must submit a resume, cover letter, student record, and contact information for three references through Harvard's Crimson Careers application portal (https://harvard-csm.symphlicity.com/students/?signin_tab=0) in order to be eligible for any CPIC Summer Fellowships.

PLEASE NOTE IF YOU APPLY:

- Candidates applying to multiple CPIC opportunities will need to **upload complete application materials to each Crimson Careers posting**
- Resumes should include: previous employment, extracurricular activities, and volunteer experiences. Also integrate traditional work-related skills, such as language, computer, writing, and research. **Please limit resume submissions to 1 page.**
- **Cover letters should be 1 page or less and** highlight accomplishments and career interests. Be sure to include why you are applying for the position(s), your goals and expectations, and your related experience and/or skills.
- Please include an unofficial student record from the Registrar's Office: <http://registrar.fas.harvard.edu/student-records>
- Please include names and contact information (phone numbers and email addresses) for three references. We ask that you provide contact information for three people who can speak about your work academically or professionally.

Completed applications must be submitted through Crimson Careers by 11:59 pm on Friday, February 2, 2018 in order to receive full consideration (NOTE: positions with extended deadlines will be updated on Crimson Careers). If you receive summer funding from other sources, you must report this immediately to CPIC. Failure to do so may result in the loss of funding for your summer project.